Huntington PLANNING & DEVELOPMENT

August 9, 2024

To Whom it May Concern,

The Cabell Huntington Wayne Continuum of Care (CHWCoC) has been notified that funding is available through HUD for the FY2024-2025 CoC Program Competition. The CoC's Annual Renewal Demand is $3,225,183. Once HUD releases the FH2024 Annual Renewal Demand Report, we will announce the amount available under the CoC Bonus, the DV Bonus, and Planning.

The CHWCoC is seeking **LETTERS OF INTENT (LOI)** from organizations that intend to apply for **NEW, RENEWAL, and Expansion projects** during this competition. LOIs are due by 4:59 PM on Friday, August 16, 2024. This is a **mandatory** step for project funding.

CoC Bonus funds (including reallocation and expansion) may be used 1) to create new permanent supportive housing (**PSH**); 2) to create new rapid rehousing projects (**RRH**); 3) to create new joint transitional housing to rapid rehousing projects (**TH-RRH**); 4) to create new dedicated HMIS projects (**HMIS**); and 5) to create new supportive services only – coordinated entry projects (**SSO-CE**).

Domestic Violence Bonus funds (including reallocation and expansion) may be used 1) to create new rapid rehousing (**RRH**) projects; 2) to create new joint transitional housing to rapid rehousing (**TH-RRH**) projects; and 3) to create new supportive services only – coordinated entry projects (**SSO-CE**). **All DV Bonus Projects** must be dedicated to serve any individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking as outlined in FR-6800-N-25.

The CHWCoC places priority on permanent housing projects, including PSH and RRH, that serve those that are experiencing unsheltered homelessness, victims of domestic violence, those who are chronically homeless, those who are living with SUD, families with children, and unaccompanied youth.

Eligible Project applicants include nonprofit organizations, states, local governments, and instrumentalities of state and local governments, public housing agencies, and faith-based organizations. For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds. All project applicants seeking funding under this NOFO must have a valid Unique Entity Identifier (UEI). **The UEI number must be included in your letter of intent**. All project applicants seeking this funding must also have an active SAM (System for Award Management) registration. Go to www.SAM.gov for more information.

To learn more about the process or to gain a better understanding of the allowable programs, you may access the FY2024-2025 Notice of Funding Opportunity (NOFO) for the Continuum of Care Program Competition on the US Department of Housing and Urban Development's website at CoC Program Competition | HUD.gov / U.S. Department of Housing and Urban Development (HUD). To learn more

about CHWCoC or to obtain a copy of the CoC's Compendium or Strategic Plan, please contact Malinda Morrello at malindamorrello@gmail.com.

Letters of Intent should be prepared on agency letterhead and emailed to:
Brittany Ochoa, CoC President, at NOFO@harmonyhousewv.com, **AND**
Malinda Morrello, CoC Steering Consultant, at malindamorrello@gmail.com.

Letters of Intent to apply for, renew, or expand a project through this NOFO must include the following:

1) The program component for which you are applying;
2) The amount of funding you are requesting;
   - **For CoC Renewal or Reallocation Projects,** state the amount of funding you are requesting to renew.
   - **For New or Expansion Projects,** state that the amount will be determined upon HUD's release of the FY2024 ARD report.
3) The number of people you propose to serve annually (please state if the amount is until the ARD report is released);
4) Any special target populations you are proposing to serve;
5) A brief description of the project;
6) Acceptance of the CHWCoC recipient requirements (listed below); **AND**
7) The name, email address, and phone number for the project's key contact person.

CHWCoC Recipient Requirements include the following:

1) All clients served by the project must meet the homeless criteria as established by HUD.
2) Recipients will enter client data into the CHWCoC HMIS system. VSPs may enter data into an HMIS comparable database.
3) Recipient will spend funding (should it be received) in a timely fashion, drawing project funds on a quarterly basis at the minimum.
4) Recipient will complete all reporting requirements as required by HUD and the CHWCoC according to the due dates established and will participate in the reporting process, such as PIT, HIC, or other data workgroups.
5) Proposed project's assistance will include assisting program participants to achieve and maintain independent living and establishing a record of success (including but not limited to maintaining permanent housing for more than 6-months, employment, connection with mainstream resources).
6) Project will meet the project eligibility requirements and project quality thresholds of the FY2024-25 CoC Program Competition.
7) Recipient will provide a signed Certification of Consistency with the Consolidated Plan (Form HUD-2991) (if the applicant is not a state or unit of local government) that the application for funding is consistent with the jurisdiction's HUD-approved consolidated plan. The certification of consistency means the jurisdiction's plan shows need, the proposed activities are consistent with the jurisdiction's strategic plan, and the location of the proposed activities is consistent with the geographic areas specified in the consolidated plan.
8) Recipient will provide volunteers from among their staff to participate in the CoC's annual point-in-time count during the last ten days of January.

9) Recipient will provide a completed Project Application in accordance with the requirements outlined by HUD, including all required forms and certifications.
10) Recipient must agree to active membership in the CHWCoC, including providing executive level representation on the CoC Steering Committee, active participation in monthly CoC general meetings, and agency representation in the Housing First and HMIS subcommittees. Further, the recipient must actively participate in at least 80% of the NOFO Workgroups (weekly meetings during the application process).
11) Recipients must implement the CHWCoC's anti-discrimination policies.

All individual PROJECT APPLICATIONS must be fully completed and submitted in e-snaps, and a PDF export of the application must be emailed to NOFO@harmonyhousewv.com **AND** malindamorrello@gmail.com by 4:59PM on Friday, September 6, 2024. A CoC Review Team will review all project applications and provide feedback to applicants, when necessary. The final submission deadline for individual project applications is 4:59PM on Friday, September 27, 2024. After this deadline, project applications will be available for editing only upon recommendation of the Prioritization and Evaluation Committee.

All project applications will be reviewed and ranked by the CoC's Prioritization and Evaluation (P&E) Committee, in line with HUD's Policy Priorities outlined in the notice and the CoC's policies and procedures for ranking. CHWCoC's 2024 ranking policies will be posted publicly by Friday, August 16, and all applicants will be notified of the ranking results by 4:59PM on Friday, October 11, 2024.

All public notices related to the CoC Program NOFO will be posted online at Continuum of Care | About Us | Harmony House (harmonyhousewv.com) and sent out on the CoC's email listserv.

E-snaps technical assistance is available by emailing esnaps@hud.gov . You may direct questions pertaining to the NOFO, competition, and applications to CoCNOFO@hud.gov . Please direct any additional questions to Melinda Midkiff at midkiffm@huntingtonwv.gov or by calling 304-696-5540 x2106.

Please see the enclosed timeline for the CHWCoC local competition.

Melinda Midkiff, Chair
CHWCoC Prioritization and Evaluation Committee

Local CoC Program Competition Timeline

Due Date	Item	Submission/Notification Platform
Friday August 16, 2024	Letters of Intent	Letter via email.
Friday August 16, 2024	2023 P&E Ranking Policies	CoC listserv and posted online
Friday September 6, 2024	First Submission of Fully Completed Project Applications	E-snaps; Email - PDF Export
Tuesday September 17, 2024	Internal Review of Project Apps	
Friday September 27, 2024	Final Submission of Project Applications	E-snaps
Friday October 11, 2024	P&E Ranking Results Published	Email to project applicants, CoC listserv, and posted online
Tuesday October 22, 2024	Posting of Completed Consolidated Application and Priority Listing	CoC listserv and posted online
Friday October 25, 2024	Consolidated Application and Priority Listing Submissions Due	E-snaps